

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, July 14, 2020 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Kierzek, Thurow

Council Members Absent: Sloan

Others Present: Lt. LaBroschian, Clerk Zeman, Adm. Geick, Atty. Truman, P. Cannon, T. Pinion, C. Haggard, W. Peterson, K. Stieve, members of the press and others.

The Pledge of Allegiance was given.

Moved by Wedekind, seconded by Kolb and carried unanimously to approve the minutes of June 23, 2020, June 25 2020 and June 30, 2020.

Moved by Petty, seconded by Thurow and carried unanimously to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATIONS

No one from Sauk County Health was in attendance; no presentation was provided.

PUBLIC HEARINGS

The Mayor announced that this is the published date and time to hear public comment concerning the General Development Plan for Collaborative Properties, LLC as a Planned Unit Development (PUD) to construct a 2,764 sq. ft. single-story commercial office building with a 10-foot rear yard setback in a B-3 zoning district on the property located at 908 8th Street.

No one spoke and the Mayor closed the Public Hearing.

PUBLIC INVITED TO SPEAK – No one spoke.

MAYOR'S BUSINESS

- On behalf of the entire community, the Mayor thanks everyone who assisted in the search for Kodie Dutcher, including the many volunteers, City employees and various agencies from around the State.
- The Mayor thanked the organizers of the July 8, 2020, Black Lives Matter rally for a well-organized event.
- The Mayor recognized the following City staff on their anniversaries:
 - Nick Burch – Police Dept. 5 years
 - Elissa Kelly – Library 5 years
 - Brian Voltz – Police Dept. 5 years
 - Wade Peterson – Utilities Superintendent 10 years
- The Mayor read the Zoo Keeper Proclamation for the week of July 19 thru 25, 2020.

CONSENT AGENDA

Resolution No. 20-52

THAT the Accounts Payable, in the amount of \$ 787,567.53 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Resolution No. 20-53

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, for the reasons stated below, the following **delinquent personal property** accounts are hereby written off in the amount of **\$93.14**:

Business Name	Tax Year	Amount	Reason
Baraboo Lodge #51	2018	\$ 34.34	Exempt - Should have never been charged.
Isenberg, Jim F.	2017	\$ 58.80	Deceased
Total		<u>\$ 93.14</u>	

WHEREAS, for the reasons stated below, the following **accounts receivable** balances are written off in the amount of **\$1,241.44**:

Name	Tax Year	Amount	Reason
Desjarden, Lucas	2014	\$ 121.04	State Debt Collection Uncollectible
Medina, Crystal	2019	\$ 157.65	Unable to locate
Padgett, Shannon	2014	\$ 246.97	State Debt Collection Uncollectible
Rau, William	2013	\$ 70.12	State Debt Collection Uncollectible
Russell, Anton	2019	\$ 155.33	Unable to locate
Van Ness, Mary Kay	2019	\$ 490.33	Waive 4% admin fee, not paid by her insurance
Total		<u>\$1,241.44</u>	

WHEREAS, for the reason stated below, the following **CDA accounts receivable** balance is hereby written off in the amount of **\$20,139.68**:

Name	Tax Year	Amount	Reason
Ruiz, Dana	Various	\$ 7,429.98	CDA Deemed uncollectible
Hinz, Tanya	Various	\$ 4,443.03	CDA Deemed uncollectible
Turner, Linda	Various	\$ 731.47	CDA Deemed uncollectible
Essex, george	Various	\$ 2,059.95	CDA Deemed uncollectible
Loomann, Peter	Various	\$ 353.29	CDA Deemed uncollectible
Pierce, Bobbie	Various	\$ 1,559.40	CDA Deemed uncollectible
Schlage, Steven	Various	\$ 1,300.36	CDA Deemed uncollectible
Custer, Clark	Various	\$ 104.65	CDA Deemed uncollectible
Grooms, Dana	Various	\$ 492.23	CDA Deemed uncollectible
Leatherberry, Allan	Various	\$ 727.42	CDA Deemed uncollectible
Haagstom, Steven	Various	\$ 356.70	CDA Deemed uncollectible
Saunders, Donald	Various	\$ 581.20	CDA Deemed uncollectible
Total		<u>\$20,139.68</u>	

WHEREAS, for the reason stated below, the following **CDA CDBG loan** balance is hereby written off in the amount of **\$15,681**:

Dersham, Greg	Various	<u>\$ 15,681.00</u>	Bankruptcy
Total		<u>\$ 15,681.00</u>	

WHEREAS, the following allowance for doubtful accounts be created in the amount of **\$0**; and

Name	Tax Year	Amount	Reason
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NOW, THEREFORE, BE IT RESOLVED, that the above referenced delinquent accounts are hereby written off, thus removed from or netted against receivables.

Moved by Wedekind, seconded by Ellington and carried that the Consent Agenda be approved-8 ayes.

ORDINANCES ON 2ND READING

Moved by Ellington, seconded by Petty and carried unanimously to approve the 2nd reading of **Ordinance No. 2551** amending §9.21 of the Baraboo Municipal Code to prohibit vaping within the City limits where smoking is prohibited.

Moved by Wedekind, seconded by Kolb and carried unanimously to approve the 2nd reading of **Ordinance No. 2552** approving the General Development Plan for Three Amigos Property Management, LLC as a Planned Unit Development (PUD) to construct multi-family residential complex on the 1.6 acre site at 325 Lynn Street, in a B-1 Central Business zoning district.

Moved by Petty, seconded by Thurow and carried unanimously to approve the 2nd reading of **Ordinance No. 2553** approving the General Development Plan for Al Ringling Brewing Company, Inc. to allow an outdoor beer garden with a decorative fence less than 6 feet in height in a B-1 Central Business zoning district for the property located at 623 Broadway, on the southwest corner of 5th Avenue and Broadway.

NEW BUSINESS - RESOLUTIONS

Resolution No. 20-54

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that:

The Common Council grants a special exemption to Geri Pettersen allowing her to keep four dogs in her residence until two of the four dogs passes, after which time she will be allowed to keep no more than two dogs in her residence. The exemption also requires Geri Pettersen to remain in compliance with §12.12(12) of the Baraboo Municipal Code for the duration of the time the four dogs are kept in the residence.

Moved by Kent, seconded by Petty and carried that **Resolution No. 20-54** be approved-8 ayes.

Resolution No. 20-55

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the City's Purchasing Policy requirement to bring unbudgeted purchases to Council via the Finance/Personnel Committee is hereby waived through December 31, 2020, for COVID-19 related purchases that meet the other Purchasing Policy requirements and are approved by the City Administrator in consultation with the Finance Department.

Moved by Petty, seconded by Wedekind and carried that **Resolution No. 20-55** be approved-8 ayes.

Resolution No. 20-56

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the City Administrator and City Clerk be authorized to sign the Wisconsin Elections Commission (WEC) CARES Subgrant Agreement and Certification.

Moved by Wedekind, seconded by Kolb and carried that **Resolution No. 20-56** be approved-8 ayes.

Resolution No. 20-57

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

To approve the attached Professional Services Agreement with SEH for STH 33 Street Light Design Services an estimated fee of \$19,500 and authorize the Mayor and City Clerk to execute said Agreement.

Moved by Kolb, seconded by Plautz and carried that **Resolution No. 20-57** be approved-8 ayes.

Resolution No. 20-58

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the low bid of:

Dean Blum Excavating, Inc in the amount of \$698,902.00 for the 2020 Draper Street Improvements is hereby accepted and all other bids are rejected and that the Mayor and City Clerk are hereby authorized to execute the Contract.

Moved by Kolb, seconded by Wedekind and carried that **Resolution No. 20-58** be approved-8 ayes.

Resolution No. 20-59

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wis. Stats., to levy special assessments upon property in the assessment districts hereafter described for benefits conferred upon such property by reason of the following public work and improvements: Sanitary Sewer Lateral Replacement in conjunction with the 2024 Reconstruction of STH 33.
2. The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICT

New Sanitary Sewer Laterals – Those properties on:

- Both sides of STH 33 (8th Ave/8th Street) between Draper Street and CTH T (Taft Avenue.
3. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements.
 4. The City Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.
 5. The City Engineer shall prepare a report which shall consist of:
 - (A) Final plans and specifications for the improvements.
 - (B) An estimate of the entire cost of the proposed improvements.
 - (C) A schedule of proposed assessments.
 6. When the report is completed, the City Engineer shall file a copy of the report with the City Clerk for public inspection.
 7. Upon receiving the report of the City Engineer, the Clerk or her designee shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary

resolution and the report. This notice shall be published as Class 1 notice under ch. 985, Wis. Stats, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with the reasonable diligence.

8. The hearing shall be held in the Council Chambers of the City Hall at 101 South Blvd, Baraboo, WI 53913 on in accordance with Section 66.0703 (7)(a), Wis. Stats.
9. The assessment against any parcel may be paid in cash or in annual installments in accordance with the City of Baraboo Special Assessment Procedure.

Moved by Wedekind, seconded by Kolb and carried that **Resolution No. 20-59** be approved-8 ayes

Resolution No. 20-60

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Common Council hereby requests the Joint Review Board extend the life of Tax Increment Districts 7 and 8 as long as statutorily permitted by §66.1105(7)(am), Wis. Stats.

Moved by Petty, seconded by Ellington and carried that **Resolution No. 20-60** be approved-8 ayes

Resolution No. 20-61

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Mayor and the City Clerk be authorized to execute the following agreement subject to the City Attorney's approval as to form and approval by the Library Board of Trustees:

1. Prelease Agreement between the Community Development Authority of the City of Baraboo, Wisconsin and the City of Baraboo.
2. Lease Agreement between the Community Development Authority of the City of Baraboo, Wisconsin and the City of Baraboo.
3. Sublease Agreement between the City of Baraboo, Wisconsin and the Carnegie-Schadde Memorial Public Library of the City of Baraboo.

Moved by Wedekind, seconded by Kolb and carried that **Resolution No. 20-61** be approved-8 ayes

Resolution No. 20-62

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Mayor and the City Clerk be authorized to execute a contract on behalf of the City with GovHRUSA, LLC, authorizing GovHRUSA, LLC, to conduct a recruitment search for the City Administrator position for a cost not to exceed \$2,500 (the expenses related to advertising the position).

Moved by Thurow, seconded by Kolb and carried that **Resolution No. 20-62** be approved-8 ayes

NEW BUSINESS - ORDINANCES

Moved by Ellington, seconded by Plautz and carried unanimously to approve the 1st reading of **Ordinance No. 2554** revising the City of Baraboo Code of Ordinances §7.02 (2)(b)2 to provide for:

No Parking Any Time on the south side of Quarry Street, from a Waldo Street to a point 350 east of the centerline of Waldo Street.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. The City of Baraboo Code of Ordinances § 7.02(2)(b)2, the Official Traffic Map, is revised to provide for:

No Parking Any Time on the south side of Quarry Street, from a Waldo Street to a point 350 east of the centerline of Waldo Street.

This Ordinance shall take effect upon passage and publication as provided by law.

Moved by Thurow, seconded by Kierzek and carried unanimously to approve the 1st reading of **Ordinance No. 2555** amending Section 12.01(6) of the Baraboo Municipal Code as follows:

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section 12.01(6) of the Baraboo Municipal Code is amended as follows:

- (6) LICENSE AND PERMIT TERM. Except for alcohol beverage and cigarette licenses, which terminate on June 30 of each year, unless otherwise provided the term of the license year shall end on December 31 of each year.

This ordinance shall take effect upon passage and publication as provided by law.

Moved by Wedekind, seconded by Kolb and carried unanimously to approve the 1st reading of **Ordinance No. 2556** adopting a new Chapter in the Baraboo Municipal Code dedicated to ordinances regulating animals.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. That Chapter 29, Animals, of the Baraboo Municipal Code is adopted as follows:

CHAPTER 29 – ANIMALS

SUBCHAPTER I: General Provisions and Regulation

- 29.01 Creation and Intent
- 29.02 Definitions
- 29.03 State Laws Adopted
- 29.04 Sauk County Animal Shelter
- 29.05 Appointment, Jurisdiction and Powers of Humane Officer
- 29.06 Penalty
- 29.07 Reserved
- 29.08 Reserved

SUBCHAPTER II: Licenses and Permits

- 29.09 Standard Requirements for Licenses and Permits
- 29.10 Licensing of Dogs and Cats
- 29.11 Number of Dogs and Cats per Household Limited; Special Exception Permit
- 29.12 Number of Dogs and Cats per Household: Animal Rescue Permit
- 29.13 Chicken Permit

- 29.14 Vicious Animals; Permit
- 29.15 Regulations and Licensing of Kennels
- 29.16 Regulation and Licensing of Pet Stores
- 29.17 Reserved
- 29.18 Reserved

SUBCHAPTER III: Prohibited Acts

- 29.19 Prohibited Keeping of Certain Reptiles, Insects, Crocodilians, Spiders, Wild Animals and Other Creatures
- 29.20 Prohibited Keeping of Livestock and Poultry
- 29.21 Animals not to be at Large
- 29.22 Animal Waste Regulated
- 29.23 Noisy Animals or Foul Prohibited
- 29.24 Duty to Report Animal Bite
- 29.25 Unlawful to Free Confined or Restrained Animal
- 29.26 Cruelty to Animals
- 29.27 Worriying Parade Animals Prohibited
- 29.28 Animals in Parks

SUBCHAPTER I: GENERAL PROVISIONS AND REGULATIONS

29.01 CREATION AND INTENT. This Chapter was created by the Common Council on _____, 2020, Ord. XXXX, by combining existing sections of the Municipal Code located in Chapters 9, 10 and 12. The intent of the Council in the creation of this Chapter is to centralize ordinances that regulate or protect animals in the City of Baraboo.

29.02 DEFINITIONS. In this Chapter, unless the context of subject matter otherwise requires, the following words and terms used shall be defined as follows:

- (1) **ADULT CAT.** A cat over five months of age.
- (2) **ADULT DOG.** A dog over five months of age.
- (3) **ANIMAL.** Any live vertebrate or invertebrate creature, either domestic or wild.
- (4) **AT LARGE.** This term shall be defined as set forth in §29.21 of this Code. (2092 09/10/02)
- (5) **CONFINED.** Restriction of an animal at all times by the owner or his/her agent to an escape-proof building or other enclosure.
- (6) **DOMESTIC ANIMAL.** Any animal that normally can be considered tame and converted to home life.
- (7) **HEAD OF THE HOUSEHOLD.** The owner of the dwelling unit in which the household resides, unless (i) an adult residing in the household self-identifies to a law enforcement officer or humane officer that he/she is the head of the household or (ii) the law enforcement officer or humane officer has reasonable cause to believe another adult residing in the household is the head of the household.
- (8) **HOUSEHOLD.** One or more persons residing in a single-family dwelling unit.
- (9) **HUMANE OFFICER.** This term shall be defined as set forth in §29.05 of this Code.
- (10) **KENNEL.** Any premise where a person engages in the business, service or hobby of boarding or training of dogs or cats.
- (11) **OWNER.** Any person owning, harboring, possessing, maintaining, or keeping an animal or the head of household of any premises on which animal remains or to which it customarily returns daily for a period of 10 consecutive days is presumed

to be harboring or keeping the animal within the meaning of this section. An animal shall also be deemed to be harbored if it is fed and sheltered for a period of 10 consecutive days.

- (12) **RESTRAINT OR RESTRAINED.** Securing an animal by a leash which is of sufficient strength to completely restrain and control the animal and the leash is held by and under the active control of a person of sufficient age and competency to govern the animal and to prevent it from annoying or worrying any other person or domestic animal or from trespassing on private property or trespassing on public property where such animals are forbidden. (2092 09/10/02)
- (13) **SHELTER.** An enclosure to protect animals from the elements and a structure that provides a clean, healthy living environment.
- (14) **VETERINARIAN.** Has the meaning as defined in Wisconsin Administrative Code ATPC 13.

(15) **VICIOUS ANIMAL.** Vicious animal shall mean:

- a. Any animal that, when unprovoked, inflicts bites, injures, kills, damages, or attacks a human being or domestic animal, and/or
- b. Any animal that has on two or more reported occasions when unprovoked, bitten, injured, killed, damaged, or attacked a human being on public or private property, and/or
- c. Any animal that has a propensity, tendency, or disposition, known to the owner thereof, to attack, without provocation, in a manner which may cause death, injury, damage, or which may otherwise endanger the safety of any human being or domestic animal, and/or
- d. Any animal trained or used for fighting against another animal.

Notwithstanding the above definition, no animal may be declared vicious if:

- a. Death, injury, or damage is sustained by a person who, at the time such was sustained, was committing a criminal trespass upon premises occupied by the owner of the animal, or was teasing, tormenting, abusing, or assaulting the animal or was committing or attempting to commit a crime or violating or attempting to violate an ordinance which protects person or property.
- b. Death, injury, or damage was sustained by a domestic animal which, at the time such was sustained, was teasing, tormenting, abusing, or assaulting the animal.
- c. The animal was protecting or defending a human being within the immediate vicinity of the animal from an unjustified attack or assault.
- d. The animal was acting while being utilized by a law enforcement agency for law enforcement purposes while under the control and direction of a law enforcement officer.

29.03 STATE LAWS ADOPTED. Except as otherwise specifically provided for in this Chapter, the statutory provisions in Ch. 173, Wis. Stats., describing and defining regulations with respect to animals and humane officers, and the statutory provisions in §95.21, Wis. Stats., describing and defining regulations with respect to rabies control, are hereby adopted by reference and made a part of this Chapter as if fully set forth herein. Any act required to be performed or prohibited by any statute incorporated herein by reference is required or prohibited by this section. Any future amendments, revisions, or modifications of the statutes incorporated herein are intended to be made a part of this Chapter. (2082 04/15/2002)

29.04 SAUK COUNTY ANIMAL SHELTER. The Sauk County Animal Shelter shall be the designated site for the care, treatment, or disposal of dogs, cats, and other animals taken into custody by a humane officer or law enforcement officer. If the Sauk County Animal Shelter is unable to provide services, the animal will be taken to the most appropriate care facility.

29.05 APPOINTMENT, JURISDICTION, AND POWERS OF HUMANE OFFICER. The Chief of Police shall be authorized to appoint one or more humane officers pursuant to and subject to §173.03(1), Wis. Stats. Each appointed humane officer shall carry out his or her duties within the boundaries of the City. In addition, the humane officer appointed by the County of Sauk shall have jurisdiction within the boundaries of the City as provided by Ch. 173, Wis. Stats. A humane officer shall have the powers and duties as set forth in §173.07, Wis. Stats. Pursuant to §173.03(2), Wis. Stats.,

the Chief of Police is designated as the official who may modify or withdraw abatement orders issued under §173.11, Wis. Stats., by a humane officer.

29.06 PENALTY. Any person who shall violate any provision in Subchapter II or Subchapter III of this Chapter shall be subject to a penalty as provided in §25.04 of this Code in addition to any other penalty provided for in the respective ordinance that was violated.

29.07 RESERVED.

29.08 RESERVED.

SUBCHAPTER II: LICENSES AND PERMITS

29.09 STANDARD REQUIREMENTS FOR LICENSES AND PERMITS.

(1) **GENERAL PROVISIONS INCORPORATED.** All licenses and permits issued under this Subchapter II shall be governed by the provisions of §12.01 of this Code unless otherwise indicated.

(2) **FEE SCHEDULE.** All licenses and permits issued under this Subchapter II shall have the respective fees required by the City's Official Fee Schedule, Chapter 1, Subch. IV.

29.10 LICENSING OF DOGS AND CATS. (2072 01/22/2002)

(1) **LICENSE REQUIRED.** It shall be unlawful for any person in the City to own, harbor or keep any adult cat or adult dog without obtaining a license from the City Clerk and complying with the provisions of this Chapter, and without complying with the provisions of §§ 174.05 through 174.09, Wis. Stats., relating to the licensing and tagging of dogs.

(2) **LICENSE YEAR.** The license year shall commence on January 1 and end on December 31. Persons applying for a license during the license year shall be required to pay 50% of the fee stipulated in this subsection if the dog or cat becomes five months of age after July 1st of the licensing year.

(3) **LATE FEES.** The City Clerk shall assess and collect a late fee as set forth in the City's Official Fee Schedule from every owner of an adult cat or adult dog if the owner failed to obtain a license prior to April 1 of each year or within thirty (30) days of acquiring ownership of a licensable cat or dog, or if the owner failed to obtain a license before the cat or dog reached a licensable age.

(4) **RABIES VACCINATION REQUIRED.** It shall be unlawful for any person to keep an adult dog in the City which has not received a rabies vaccination as required by §95.21, Wis. Stats., or to keep an adult cat in the City which has not received a rabies vaccination. No license shall be issued until a certificate of rabies vaccination issued by a veterinarian has been presented to the City Clerk or designee. A rabies vaccination tag shall be attached to the collar of all licensed dogs and cats at all times, except as provided in §95.21, Wis. Stat

(5) **UNTAGGED DOGS AND CATS.** Untagged adult dogs and cats are prohibited. An adult dog or adult cat is considered to be "untagged" if a rabies vaccination tag or City-issued license tag is not attached to a collar which is kept on the dog or cat whenever the dog or cat is outdoors unless the dog or cat is confined.

29.11 NUMBER OF DOGS AND CATS PER HOUSEHOLD LIMITED; SPECIAL EXCEPTION PERMIT.

(1) **DOG AND CAT LIMITS.** Except as otherwise permitted by this Chapter, no person shall own, harbor or keep more than two adult dogs and two adult cats in a household. If more than two adult dogs and two adult cats are owned, harbored or kept in or by any one household, the head of the household shall be deemed the person so owning, harboring or keeping such animals, notwithstanding that the dog or cat license or licenses may be issued to other members of the household as owners of such animals.

(2) **SPECIAL EXCEPTION PERMIT.** The Common Council shall be authorized to grant a Special Exception Permit to allow a greater number of adult dogs and/or adult cats for a specific household provided the following conditions are satisfied:

a. Permit Request.

- i. The head of household must submit a request for a Special Exception Permit in writing to the City Clerk, who, upon receipt, shall schedule the request to be considered at the next regularly scheduled Administrative Committee meeting where the notice requirements described in sub. ii, below, can be timely made.
 - ii. Upon receiving the request, the City Clerk or designee shall attempt to notify the owners of property immediately adjacent to the requestor's property regarding the request. This attempt shall be made by regular mail to be posted at least 10 calendar days prior to the date of the Administrative Committee meeting at which the application will be heard.
 - b. Administrative Committee Review. Before the Council considers a request for a Special Exception Permit, the request shall be reviewed by the Administrative Committee. If the Administrative Committee finds that the Permit should not be issued based on the factors listed in Subs. (c) i-vii, below, this determination shall be final and shall constitute a formal denial of the request. If the Administrative Committee finds that the Permit should be granted, or granted with conditions in addition to those listed in Par. (3), below, this determination shall be deemed a recommendation only and the final determination shall be made by the Council.
 - c. Common Council Authorization. Upon a recommendation from the Administrative Committee to grant a Special Exemption Permit, or to grant a Special Exemption Permit with conditions in addition to those listed in Par. (3), below the Council shall make the final determination based on the following factors: (1885 10/08/96, 2448 09/13/16)
 - i. Whether the need for the additional animal is based on a change in household circumstances. An existing household acquiring a new animal shall not be considered a change in household circumstances if that was the only change to the household.
 - ii. Whether the excess animal is an ADA service animal, as defined by 28 CFR § 35.104.
 - iii. How and when the excess animal was acquired by the household and whether the animal was acquired with knowledge of the limited number of such animals permitted by this ordinance.
 - iv. The care and treatment of all animals in the household.
 - v. Whether any resident of the household has a conviction involving or related to animal cruelty or abuse, including a violation of §29.27 of this Code.
 - vi. Relevant testimony of any property owner notified pursuant to Subs. (a) ii, above.
 - vii. Whether the applicant is delinquent in the payment of any taxes, assessments or other claims owed to the City.
- (3) PERMIT CONDITIONS. The following conditions shall apply to all Special Exception Permits:
 - a. No more than a total of five animals (adult dogs and adult cats combined) shall be owned, harbored or kept by one household, except that the Council may allow additional animals based upon a finding by the Council that the animals are ADA service animals, as defined by 28 CFR § 35.104, and that all other conditions of this ordinance are met.
 - b. Only one Special Exception Permit shall be allowed per household so that in no case shall a household have more than 3 adult dogs or 3 adult cats, except that the Council may allow excess animals based upon a finding by the Council that the animals are ADA service animals, as defined by 28 CFR § 35.104, and that all other conditions of this ordinance are met.
 - c. Each permitted animal must be neutered or spayed.
 - d. Each permitted animal must be raised in a safe, sanitary and healthful environment and shall be properly fed and groomed at all times and all animal waste shall be disposed of in a safe and sanitary manner.
 - e. If a permitted animal dies, it shall not be replaced with another animal.
 - f. Each permitted animal must be kept or harbored inside the residence.

- g. The owner of the household where such animals are harbored or kept must give his/her written consent to the granting of an exception under this subsection.
 - h. Each permitted animal must be properly registered with the City and all license fees paid.
 - i. Any additional conditions the Council deems necessary for public health, safety and general welfare.
- (4) INSPECTIONS. Law enforcement officers and humane officers shall be authorized to inspect the household with reasonable notice to the owner or occupants thereof for compliance with the conditions established by the Council.
- (5) PERMIT TERM. A Special Exception Permit shall be valid until the permitted animal dies or is no longer kept in the household.
- (6) STAY OF ENFORCEMENT. A person in violation of Par. (1), above, but who has submitted a request for a Special Exception Permit to the City Clerk and is waiting the final decision on the request shall not be subject to penalty under this Chapter during the time in which the request has been submitted and the final decision has been made.
- (7) PERMIT REVOCATION. A single violation of any of the conditions contained in this ordinance, or any other condition ordered by the Council, or any applicable condition contained in §12.01 of the Code, shall be sufficient grounds for revocation of the Special Exception Permit by the Common Council. For purposes of this section, a “violation” need not have resulted in a conviction so long as a law enforcement officer or humane officer is able to reasonably articulate and provide clear and convincing evidence, of which testimony may suffice, of said violation.

29.12 NUMBER OF DOGS AND CATS PER HOUSEHOLD; ANIMAL RESCUE LICENSE. (2370 01/10/2012 [created])

- (1) DEFINITIONS. As used in this section,
- a. “Animal rescue household” means a single-family residence working in conjunction with a bona fide animal rescue organization to temporarily board dogs or cats until a new home can be found for the animal.
 - b. “Bona fide animal rescue organization” is an organization dedicated to the adoption of surrendered, abandoned, homeless, or otherwise ownerless dogs and/or cats, and which:
 - i. Has been in existence as an organization for a minimum of two years;
 - ii. Does not allow animals in the organization’s care to be mated or bred;
 - iii. Requires that animals live indoors in an environment suitable for socializing with humans;
 - iv. Requires that animals have up-to-date vaccinations;
 - v. Requires a personal visit to the home of potential clients of their animals; and
 - vi. Is a member of the Alliance of Wisconsin Animal Rehoming Efforts.
- (2) ANIMAL RESCUE HOUSEHOLD; PERMITTED ANIMALS. A licensed animal rescue household shall be allowed two additional adult dogs or two additional adult cats in the household. The additional animals shall not be vicious animals as defined by this Chapter.
- (3) LICENSE REQUIRED. An Animal Rescue Household License shall be issued by the City Clerk to the head of the household of an animal rescue household that meets the following requirements:

- a. The applicant provides a letter of recommendation with the application for the license from a veterinarian supporting the household for animal rescue operations.
 - b. The applicant provides evidence that the animal rescue organization the applicant is associated with is a bona fide animal rescue organization as defined in this ordinance.
 - c. All other dogs and cats in the household are licensed.
 - d. The applicant cannot have any convictions for animal abuse, animal neglect or animal cruelty.
 - e. The applicant is not delinquent in the payment of any taxes, assessments or other claims owed to the City.
- (4) LICENSE CONDITIONS. The following conditions shall apply to all Animal Rescue Licenses:
- a. No more than a total of eight animals (four adult dogs and four adult cats combined) shall be owned, harbored or kept by one household.
 - b. Only one Animal Rescue License shall be allowed per household.
 - c. Each animal kept on the premises must be raised in a safe, sanitary and healthful environment and shall be properly fed and groomed at all times and all animal waste shall be disposed of in a safe and sanitary manner.
 - d. The owner of the household where such animals are harbored or kept must give his/her written consent to the granting of an exception under this subsection.
 - e. If the license holder becomes unaffiliated with the bona fide animal rescue organization listed on the application, the license holder must immediately notify the City Clerk and provide the name of the new bona fide animal rescue organization the license holder is affiliated with.
- (5) LICENSE TERM. All licenses shall expire on June 30 of every odd numbered year.
- (6) INSPECTIONS. Law enforcement officers and humane officers shall be authorized to inspect the household with reasonable notice to the owner or occupants thereof for compliance with the license conditions.
- (7) LICENSE REVOCATION. A single violation of any of the conditions contained in this ordinance, or any applicable condition contained in §12.01 of the Code, shall be sufficient grounds for revocation of the Animal Rescue License by the Common Council. For purposes of this section, a “violation” need not have resulted in a conviction so long as a law enforcement officer or humane officer is able to reasonably articulate and provide clear and convincing evidence, of which testimony may suffice, of said violation.

29.13 CHICKEN PERMIT. (1854 02/17/96, 2312 07/28/09)

- (1) PERMIT REQUIRED.
- a. Chickens may be raised in the R-1, R-1A, R-2, R-3, and MH-S Residential Zoning Districts provided the owner of the premises has been issued a permit by the City Clerk. (2458 08/27/17, 2515 03/12/19)
 - b. Upon receipt of a completed permit application, other than a renewal application pursuant to Par. (3), below, the City Clerk shall notify by regular mail all property owners contiguous with the parcel proposed for the chicken coop. These property owners shall have 10 business days from the date of the letter to file with the City Clerk a written objection, signed by the objector, to the permit being issued.
 - c. If an objection is received, the City Clerk shall place the permit application on the next regularly scheduled Administrative Committee meeting agenda, where the objection will either be read into the record or

the objector will have an opportunity to be heard on the objection. The Administrative Committee shall approve the permit application so long as the following are satisfied:

- i. The basis for the objection is not reasonable, is not relevant to the facts presented, and/or the benefit to the applicant outweighs the reasons for the objection made by the objector.
- ii. The applicant does not have a history of non-compliance with this ordinance, or, if there is a history of non-compliance, the applicant has provided sufficient proof that such non-compliance will not continue.
- iii. The coop and run have been inspected by the humane officer or designee to ensure that they are adequate and in compliance with the requirements this ordinance.
- iv. The applicant has no prior convictions for animal cruelty or related offenses.
- v. The applicant is not delinquent in the payment of any taxes, assessments or other claims owed to the City, including a forfeiture resulting from a violation of any ordinance of the City.

d. If no objection is received, the City Clerk shall issue the permit so long as the following are satisfied:

- i. The applicant does not have a history of non-compliance with this ordinance or, if there is a history of non-compliance, the applicant has provided sufficient proof that such non-compliance will not continue.
- ii. The coop and run have been inspected by the City Humane officer or designee to ensure that they are adequate and in accordance with the requirements of this ordinance.
- iii. The applicant has no prior convictions for animal cruelty or similar offenses.
- iv. The applicant is not delinquent in the payment of any taxes, assessments or other claims owed to the City, including a forfeiture resulting from a violation of any Ordinance of the City.

(2) PARCEL, COOP AND RUN REQUIREMENTS.

- a. Chicken coops and runs shall not be located closer than 10 feet to any lot line and may not be located closer to a neighboring residence than to the residence located upon the coop's parcel.
- b. The lot upon which the chickens are raised shall have a minimum width of fifty feet, and contain only a single-family dwelling. In addition, all contiguous properties to the lot upon which the chickens are raised shall contain only a single-family or two-family dwelling.
- c. A zero lot line duplex is not qualified to have chickens.
- d. The chickens shall be provided with a covered coop with not less than two nor more than four square feet of area per chicken.
- e. The coop shall be constructed of sturdy, predator-proof material and shall provide adequate shade from the sun and warmth in cold weather. The floor of the coop shall be covered with wood or cedar chips and be regularly cleaned and otherwise maintained.
- f. The coop may be built as part of a yard shed or garage, but cannot be placed on top of a building.
- g. Chickens shall be provided with a run attached to or surrounding the coop. The run shall be made of strong, predator-proof wire fencing. To prevent chickens from flying out of the run, fencing shall be of sufficient height, be covered, or the chickens shall have their wings clipped.
- h. Chickens shall be kept in the covered coop or in the fenced run at all times.

- (3) CHICKEN CARE REQUIREMENTS.
- a. Chickens shall not be allowed inside of a residence.
 - b. Chickens may only be raised on the property of the owner, or if a tenant, with the written consent of the owner.
 - c. Roosters and crowing cockerels shall not be kept.
 - d. No more than six chickens may be maintained on any parcel.
 - e. The slaughtering of chickens in the Residential Zoning Districts is prohibited.
 - f. The standards and requirements of § 29.27 of this Code shall fully apply to the keeping of chickens.
- (4) PERMIT TERM. All permits shall expire on June 30 of every odd numbered year.
- (5) PERMIT RENEWAL. Current permit holders may apply for a renewal license no sooner than three months prior to the permit expiration date and no later than five days prior to the expiration date. Prior to the issuance of a renewal permit, the humane officer or designee shall inspect the coop and run to ensure continued compliance with this code; failure to be in compliance with this code at the time of inspection shall result in the renewal license not being issued and the permit holder needing to apply for a new license.
- (6) REVOCATION. In the event a permit holder accumulates three violations of this ordinance within any 12-month period, or five violations within any 36-month period, or if the permit holder is convicted of an offense under Ch. 951, Wis. Stats., or any comparable statute in another jurisdiction, the permit shall be revoked 10 business days after the service of a Notice of Revocation on the permit holder by the City Clerk. Notice of Revocation is deemed served upon the day of mailing if sent by certified mail to the permit holder at the address as listed upon the application for the permit. If, during those 10 business days the permit holder files a request for an appeal with the City Clerk, the revocation will be stayed pending the outcome of the appeal. The Administrative Committee shall hear the appeal at their next regularly scheduled meeting and make a final determination on the revocation based on whether there are validated complaint(s) investigated by the Baraboo Police Department.
- (7) REAPPLICATION. The denial, non-renewal or revocation of a permit shall not preclude an applicant from reapplying for a permit at any time in the future.
- (8) NON-TRANSFERRABLE. Permits are non-transferrable from person to person or place to place. In the event a permit holder moves, the permit holder must notify the City Clerk within 10 calendar days of said move and the permit shall be revoked by the City Clerk.

29.14 VICIOUS ANIMALS; LICENSE.

- (1) VICIOUS ANIMALS PROHIBITED. No person shall own, possess, harbor, keep, maintain, sell or transfer a vicious animal contrary to the terms of this section. (2092 09/10/02)
- (2) VICIOUS ANIMAL LICENSE. Any person who may own, possess, harbor, keep, or maintain a vicious animal shall do so only after first having obtained a Vicious Animal License approved by the Chief of Police or designee and issued by the City Clerk. A Vicious Animal License will be issued subject to proof of the following:
- a. A liability insurance policy written by an insurance company licensed to do business in the State of Wisconsin, covering death and personal injury, in the amount of at least three hundred thousand dollars (\$300,000) and property damage in the amount of at least fifty thousand dollars (\$50,000). The policy shall provide notice to the City Clerk thirty (30) days in advance of any material change therein and of its termination or non-renewal.

- b. Current vaccination for rabies.
- c. Current animal license.
- d. Neutering or spaying.
- e. Permanently marking the animal a subcutaneous microchip and providing the identification information on the application for license. (2279 04/22/08)
- f. The applicant cannot have any convictions for animal abuse, animal neglect or animal cruelty.
- g. The applicant is not delinquent in the payment of any taxes, assessments or other claims owed to the City.

(3) CONDITIONS OF LICENSE. A license issued pursuant to this ordinance is conditioned upon the following:

- a. Continued compliance with Par. (2), above.
- b. The posting of signs no smaller than twenty-four inches (24") in size on each of four sides, made of metal or plastic, fluorescent yellow in color, bearing the wording, "WARNING VICIOUS ANIMAL," in English print, no smaller than three inches (3") high and also bearing the license number of each vicious animal no smaller than one inch (1") high, which signs shall be posted at each entrance to the building in which the vicious animal is kept and at each entrance through a fence, and at such location as is viewable from the public sidewalk, if any, in the vicinity of any walk or drive approaching any entrance to the building in which the vicious animal is kept.
- c. The animal, while off the premises where kept, shall be muzzled with a no-bite type muzzle, restrained as to movement by a choke-type collar or harness and leash secured by and under the direct control and supervision of a mentally competent adult.
- d. The animal, while on the premises where kept, shall be placed within a secured building, or within a secured fence of sufficient height and construction to maintain the animal within, which fence shall be inspected and approved by the Police Department.
- e. If the animal dies from any cause or means, or if the animal is relocated outside of the City for any reason, the owner shall immediately inform the City Clerk and the license shall be revoked.
- f. If the animal is relocated outside of the City, the owner of the animal consents to the Chief of Police or designee informing the Chief of Police or comparably titled employee of the municipality where the animal relocates that the animal was licensed as a vicious animal by the City; however, under no circumstances is the Chief of Police or any other employee or agent of the City obligated to provide said notice.

(4) SELLING OR TRANSFERRING A VICIOUS ANIMAL. If a vicious animal is sold or if ownership is transferred, the owner must:

- a. Notify the person to whom the vicious animal is being sold or transferred of the fact that such is a vicious animal and of any requirements imposed upon the selling or transferring party by this Ordinance.
- b. Notify the City Clerk in writing at least five (5) business days in advance of the sale or transfer.
- c. The owner consents to the Chief of Police or designee informing the new owner that the animal is a vicious animal and subject to the terms of this ordinance; however, under no circumstances is the Chief of Police or any other employee or agent of the City obligated to provide said notice.

(5) LICENSE TERM. A Vicious Animal License shall be valid until the licensed animal dies, moves out of the City or is no longer kept or owned by the license holder.

(6) VIOLATIONS OF THIS ORDINANCE.

- a. A vicious animal which is owned, possessed, harbored, kept, or maintained in violation of this ordinance, or which commits any acts listed under §29.02(15)(a) i-iv after obtaining a Vicious Animal License, may be impounded or destroyed by the City, or its agents, at the expense of the owner of the animal.
- b. Prior to impounding or destroying an animal pursuant to this section, the Chief of Police or designee shall send a notice to the owner of the animal at least 10 calendar days prior to the date the animal will be impounded or destroyed; however, nothing shall prevent the immediate impounding of an animal if the Chief of Police or designee determines impoundment is necessary for the preservation of public health, safety or welfare, or if the animal must be impounded under other provisions of this Code or State law.
- c. If an objection to impounding or destroying the animal is received by the Chief of Police from the owner of the animal prior to the date the impounding or destroying is to occur, or within five days of the date the animal was immediately impounded per subs. b, above, the Chief of Police shall cause the objection to be heard at the next Public Safety Committee meeting. The objection shall be read into the record or the owner may be heard on the objection. The Public Safety Committee shall consider:
 - i. The public health, safety and welfare of the public, the animal and other animals,
 - ii. Whether the owner has abided by this ordinance and/or will continue to abide by this ordinance,
 - iii. Whether the owner has abided by the general licensing provisions of this Code,
 - iv. The circumstances surrounding the of aggression displayed by the animal,
 - v. Whether additional conditions placed on the keeping of the animal would prevent the animal from committing additional acts of aggression,
 - vi. Whether the animal can be safely relocated to an owner or facility outside of the City, and
 - vii. Any other relevant factors.
- d. After the hearing by the Public Safety Committee, the Committee may take action including, but not limited to, ordering the destruction of the animal, allowing the owner of the animal to obtain a Vicious Animal License with additional conditions, or allowing the rehoming of the animal outside City limits.
- e. Any person aggrieved by the decision of the Public Safety Committee may appeal such decision to the Common Council by filing a written notice of appeal with the City Clerk within five (5) business days of the decision by the Committee. The vicious animal shall be impounded, but not destroyed, until the appeal time has expired and until any timely filed appeal has been heard. The City may require the appealing party to post a bond in an amount sufficient to satisfy the cost of holding the animal during the appeal period.
- f. A person found to be in violation of this ordinance shall, in addition to the penalties provided in §25.04 of this Code, forfeit the prohibited animal to the humane officer or police officer for such destruction or disposition as deemed proper. If it is determined that the animal has been owned, possessed, harbored, kept, or maintained in violation of this section, the costs incurred by the City for impounding and/or destroying the animal shall be paid by the violator.
- g. For purposes of this section, a “violation” need not have resulted in a conviction so long as a law enforcement officer or humane officer is able to reasonably articulate and provide clear and convincing evidence, of which testimony may suffice, of said violation.
- h. The City elects not to be bound by Ch. 68, Wis. Stats., with respect to the administrative procedure under this section. (2092 09/10/02)

(7)

ENFORCEMENT. Any law enforcement officer or humane officer shall have the authority to enforce the provisions of this ordinance, including, but not limited to, seizing any animal that the officer reasonably believes is being possessed, harbored, owned, kept, or maintained in violation of this ordinance. Any such animal seized pursuant to this section shall be held in the Sauk County Animal Shelter, or in such other facility deemed appropriate by the impounding officer.

(8)

EXCEPTION. The prohibitions of this ordinance shall not apply where the animal is in the care, custody, or control of a veterinarian for treatment or a Department of Natural Resources Licensed Animal Rehabilitation Facility provided the location conforms to the provisions of the zoning ordinance of the City and:

- a. The animals and animal quarters are kept in a clean and sanitary condition and so maintained as to eliminate objectionable odors;
- b. The animal are maintained in quarters so constructed as to prevent their escape.

- (1) LICENSE REQUIRED. No person shall operate a kennel unless the person holds a valid Kennel License issued by the City Clerk.
- (2) CONDITIONS OF LICENSE. The City Clerk shall issue a Kennel License subject to the following conditions:
 - a. No kennel may be located in a residential district and each kennel location shall be subject to applicable zoning and other City conditions and regulations.
 - b. Animals kept at the kennel must be properly cared for at all times and cannot pose a health problem within the property or a nuisance within the neighborhood.
 - c. All adult dogs and adult cats at the kennel shall have a valid license issued pursuant to § 29.10 of this Code, or a valid rabies tag, attached to the animal's collar at all times unless the animal is securely confined.
 - d. The applicant cannot have any convictions for animal abuse, animal neglect or animal cruelty.
 - d. Prior to the issuance of a license, an inspection of the property by the humane officer shall be required and shall be the City's basis for determining whether the requirements of this section are met. Any applicant seeking a Kennel License shall further agree in writing to make their property available for inspections by the humane officer on an annual basis, and upon evidence or a complaint that the requirements of this section have not been maintained, as a condition of maintaining their Kennel License.
- (3) LICENSE TERM. All licenses shall expire on June 30 of every odd numbered year.
- (4) REVOCATION OF LICENSE.
 - a. If a license holder or kennel has two violations of this ordinance within any 12-month period, or five violations within any 36-month period, or if the license holder violates any animal abuse, animal neglect or animal cruelty law, the City Clerk shall revoke the license 10 business days after the service of a Notice of Revocation on the license holder by the City Clerk.
 - b. The Notice of Revocation shall be deemed served on the day of mailing when sent by certified mail or if personally served. Service shall be made to the licensee at the address provided by the license holder on the license application.
 - c. The license holder may appeal of the revocation by providing the City Clerk a notice of appeal on or before the date of revocation; the revocation shall be stayed pending the outcome of the appeal.
 - d. The Administrative Committee shall hear the appeal at their next regularly scheduled meeting, or may call a special meeting, and make a final determination on the revocation based on whether there are clear and convincing violations of this ordinance and/or convictions as required herein.
 - d. For purposes of this section, a "violation" need not have resulted in a conviction so long as a law enforcement officer or humane officer is able to reasonably articulate and provide clear and convincing evidence, of which testimony may suffice, of said violation.
- (5) DENIALS AND NON-RENEWALS. The denial or revocation of a license shall not preclude an applicant from applying for a license at any time in the future, although no applicant may apply more than twice during any 12-month period.

29.16 REGULATION AND LICENSING OF PET STORES. (2526 07/23/19)

- (1) DEFINITIONS. As used in this Section, the following words and phrases shall have the following meanings:
 - a. "Bait shop" means any place kept or maintained where the only animals bought, sold, exchanged or offered for sale are animals commonly used as fish bait, including, but not limited to, worms, baitfish, crickets, snails and leeches.
 - b. "Person" has the meaning found in §25.01(3), City Code.

- c. “Pet store” includes every place kept or maintained where any dog, cat, rabbit, rodent, insect, reptile or bird is bought, sold, exchanged, or offered for sale to the public, unless the activity occurs less than 30 days, consecutive or non-consecutive, out of any 365-day period. Excluded from this definition are bait shops and places that buy, sell, exchange or offer for sale fish. Pet stores are allowed only in the following zoning districts: B-3 Highway-Oriented Business and I-4 Planned Industrial/Business Districts.
 - d. “USDA” means the United States Department of Agriculture.
- (2) LICENSE REQUIRED.
- a. No person shall operate a pet store unless the person holds a valid Pet Store License issued by the City Clerk.
 - b. New and renewal license applications shall be reviewed by the City Clerk, Chief of Police, humane officer and City Zoning Administrator or their respective designees. Applications will be denied by the City Clerk for the following reasons:
 - i. The location of the pet store is not within a permitted zoning district,
 - ii. The applicant has a conviction for animal abuse, neglect or cruelty, or for an offense under Ch. 951, Wis. Stat., or any comparable state or federal law,
 - iii. The City Humane officer is not permitted by the applicant to inspect the premises to ensure compliance with this ordinance, and/or
 - iv. The City Humane officer finds that the premises is not in conformity with this ordinance.
- (3) LICENSE TERM. All licenses shall expire on June 30 of every odd numbered year. License holders may apply for a renewal license no sooner than three months prior to the license expiration date and no later than five days prior to the license expiration date
- (4) CONDITIONS OF LICENSE.
- a. Pet stores are prohibited from buying, selling, exchanging or offering for sale, adoption or gift any animal other than dogs, cats, rabbits, rodents, insects, reptiles, birds and fish, and are further prohibited owning, keeping, maintaining, harboring or having possession or control of any prohibited animal as per §29.14 of this Code
 - b. Pet stores shall be operated in accordance with the anti-cruelty requirements set forth in §29.26 of this Code, and shall at all times be maintained in a clean and sanitary manner including the animals having at all times adequate food, water, bedding, light and ventilation.
 - c. Every person keeping or maintaining a pet store shall do so entirely within an enclosed building and shall not keep or maintain any outside kennel service.
 - d. All animals shall be displayed in a healthy condition or, if ill, removed from display and given appropriate treatment.
 - e. Pet stores shall ensure that all dogs and cats they obtain are from dealers properly licensed by the USDA, when applicable, and must keep a copy of the dealer’s federal identification number for a minimum of two years after the pet store receives the dog or cat.
 - f. Pet stores shall deliver in writing to the recipient of a dog or cat at the time of the exchange the following information:
 - i. The breeder’s name and address and, if the person is a dealer licensed by the USDA, the dealer’s name, address and federal dealer identification number.
 - ii. The date of the dog or cat’s birth and the date the pet store received the dog or cat.
 - iii. The breed, sex, color and identifying marks of the dog or cat.
 - iv. A record of each inoculation and worming treatment administered, if any, to the dog or cat, including the date of administration and the type of vaccine or worming treatment.
 - v. A record of veterinarian treatment or medication received by the dog or cat while in the possession of the pet store.
 - vi. A document signed by a veterinarian licensed in the State of Wisconsin stating (a) that the dog or cat has no known disease or illness, and that the dog or cat has no known congenital or hereditary condition that adversely affects the health of the dog or cat at the time of the exchange or that is likely to adversely affect the health of the dog or cat in the future; or (b) describing any known disease, illness, or congenital or hereditary condition that adversely affects the health of the dog or cat, or that is likely to adversely affect the health of the dog or cat in the future.

- g. Pet stores shall retain a copy of all records required by this section for a period not less than two years after the sale or exchange of a live animal and shall make the copy available for inspection by a humane officer or law enforcement officer during business hours.
- h. Every person keeping, maintaining or working in or for a pet store is prohibited from selling, exchanging or offering for sale, adoption or as a gift any animal to any person if the person reasonably believes that the animal will be used for any unlawful purpose including, but not limited to, dog fighting.

(5) **REVOCATION OF LICENSE.**

- a. If a license holder or pet store has two violations of this ordinance within any 12-month period, or five violations within any 36-month period, or if the license holder violates any animal abuse, neglect or cruelty law, the City Clerk shall revoke the license 10 business days after the service of a Notice of Revocation on the license holder by the City Clerk.
- b. The Notice of Revocation shall be deemed served on the day of mailing when sent by certified mail or if personally served. Service shall be made to the licensee at the address provided by the license holder on the license application.
- c. The license holder may appeal of the revocation by providing the City Clerk a notice of appeal on or before the date of revocation; the revocation shall be stayed pending the outcome of the appeal.
- d. The Administrative Committee shall hear the appeal at their next regularly scheduled meeting, or may call a special meeting, and make a final determination on the revocation based on whether there are clear and convincing violations of this ordinance and/or convictions as required herein.
- e. For purposes of this section, a "violation" need not have resulted in a conviction so long as a law enforcement officer or humane officer is able to reasonably articulate and provide clear and convincing evidence, of which testimony may suffice, of said violation.

- (6) **DENIALS AND NON-RENEWALS.** The denial or revocation of a license shall not preclude an applicant from applying for a license at any time in the future, although no applicant may apply more than twice during any 12-month period.

29.17 **RESERVED.**

29.18 **RESERVED.**

SUBCHAPTER III: REGULATED AND PROHIBITED ACTS.

29.19 **PROHIBITED KEEPING OF CERTAIN REPTILES, INSECTS, CROCODILIANS, SPIDERS, WILD ANIMALS, AND OTHER CREATURES.** (2079 07/23/02)

- (1) **PROHIBITED ANIMALS.** After November 1, 2002, no person shall own, keep, maintain, harbor or have in his or her possession or under his or her control within the City any poisonous or venomous reptile, insect, snake, crocodilian, spider or any other dangerous or carnivorous wild animal or reptile, any vicious or dangerous domesticated animal or any other animal or reptile of wild, vicious, or dangerous propensities, including, but not limited to any of the following animals, reptiles, crocodilians, insects, spiders, or creatures:
- a. All poisonous or venomous animals and reptiles including snakes
 - b. Apes: Chimpanzees (Pan); Gibbons (Hylobates); Gorillas (Gorilla); Orangutans (Pongo); and Siamangs (Symphalangus)
 - c. Baboons (Papoi, Mandrillus)
 - d. Bears (Ursidae)
 - e. Bison (Bison)
 - f. Cheetahs (Acinonyx jubatus)
 - g. Crocodilians (Crocodilia)

- h. Constrictor snakes three feet or more in length, except a ball python snake up to four feet in length shall be allowed or a boa constrictor snake up to eight feet in length shall be allowed; snakes not indigenous to Wisconsin, and any other snake exceeding three feet in length
- i. Coyotes (*Canis latrans*)
- j. Deer (*Cervidae*); includes all members of the deer family, for example, white-tailed deer, elk, antelope, and moose; Elephants (*Elephas* and *Loxodonta*)
- k. Game cocks and other fighting birds
- l. Hippopotami (*Hippopotamidae*)
- m. Hyenas (*Hyaenidae*)
- n. Jaguars (*Panthera onca*)
- o. Leopards (*Panthera pardus*)
- p. Lions (*Panthera leo*)
- q. Lynxes (*Lynx*)
- r. Monkeys, old world (*Ceropithecidae*)
- s. Ostriches (*Struthio*)
- t. Piranha fish (*Characidae*) exceeding 6 inches in length
- u. Pumas (*Felis concolor*); also known as cougars, mountain lions and panthers
- v. Rhinoceroses (*Rhinocero tidae*)
- w. Sharks (class *Chondrichthyes*) exceeding 6 inches in length
- x. Tigers *Panthera tigris*
- y. Wolves (*Canis lupus*)
- z. Wolf-dog hybrids
- aa. Raccoon, skunk, fox, opossum, woodchuck, otter, beaver, deer or any other warm-blooded animal that can normally be found in the wild state.
- bb. Poisonous or venomous biting insects
- cc. Poisonous tarantula and poisonous or venomous biting spiders

(2) VIOLATIONS.

- a. Any animal, reptile, insect, crocodilian, snake, spider, wild animal, or other creature owned, possessed, harbored, kept, or maintained in violation of this ordinance may be impounded and destroyed by the City, or its agents, at the expense of the violator, following notice and an opportunity to be heard by the Public Safety Committee.
- b. Prior to impounding or destroying an animal pursuant to this section, the Chief of Police shall send a notice to the owner of the animal at least 10 calendar days prior to the date the animal will be impounded or destroyed; however, nothing shall prevent the immediate impounding of an animal if the Chief of Police determines impoundment is necessary for the preservation of animal or public health, safety or welfare, or if the animal has been impounded under other provisions of this Code or State law.
- c. If an objection to impounding or destroying the animal is received by the Chief of Police from the owner of the animal prior to the date the impounding or destroying is to occur, the Chief of Police shall cause the objection to be heard at the next Public Safety Committee. The objection shall be read into the record or the owner may be heard on the objection. The Public Safety Committee shall consider:
 - i. Whether the animal is prohibited under this ordinance,
 - ii. Whether the animal can be safely relocated to a person or facility that can legally and safely keep or harbor the animal.
 - iii. Any other relevant factors.

- d. After the hearing by the Public Safety Committee, the Committee may take action including, but not limited to, ordering the destruction of the animal or allowing the relocation of the animal outside City limits.
 - e. Any person aggrieved by the decision of the Public Safety Committee may appeal such decision to the Common Council by filing a written notice of appeal with the City Clerk within five business days of the decision by the Committee. The animal shall be impounded, but not destroyed, until the appeal time has expired and until any timely filed appeal has been heard. The City may require the appealing party to post a bond in an amount sufficient to satisfy the cost of holding the animal during the appeal period.
 - f. If it is determined that the animal has been owned, possessed, harbored, kept, or maintained in violation of this section, the costs incurred by the City for impounding and holding the animal shall be paid by the violator.
 - g. Anyone found to be in violation of this section shall, in addition to the penalties provided in §25.04 of this Code, forfeit the prohibited animal to the humane officer for destruction or disposition as deemed proper. Prior to such forfeiture, the humane officer or the Sauk County Health Officer may direct a transfer of the animal to a qualified zoological, educational, or scientific institution or qualified private propagator for safe keeping, with the cost thereof being assessed and paid by the violator.
 - h. The City elects not to be bound by Ch. 68, Wisconsin Statutes, with respect to administrative procedure under this section.
- (3) ENFORCEMENT. Any law enforcement officer or humane officer shall have the authority to enforce the provisions of this ordinance, including, but not limited to, seizing any animal that the officer reasonably believes is being possessed, harbored, owned, kept, or maintained in violation of this ordinance. Any such animal seized pursuant to this section shall be held in the Sauk County Animal Shelter or in such other facility deemed appropriate by the impounding officer.
- (4) EXCEPTIONS. The prohibitions of this ordinance shall not apply where the animal is in the care, custody, or control of: a veterinarian for treatment; an itinerant or transient carnival, circus or other show; public or private educational or medical institutions; a Department of Natural Resources Licensed Animal Rehabilitation Facility; the City of Baraboo Zoo; or the Circus World Museum premises; if:
- a. Their location conforms to the provisions of the zoning ordinance of the City;
 - b. All animals and animal quarters are kept in a clean and sanitary condition and so maintained as to eliminate objectionable odors;
 - c. Animals are maintained in quarters so constructed as to prevent their escape.

29.20 PROHIBITED KEEPING OF LIVESTOCK AND POULTRY. (1854 02/17/96, 2312 07/28/09)

- (1) LIVESTOCK AND POULTRY PROHIBITED. Except to the extent permitted in the City's Agricultural Districts or elsewhere in this Chapter, no person shall keep or maintain in any zoning district any poultry, pigeons or fowl, or any animal raised for fur bearing purposes, or any livestock, including, but not limited to horses, cattle, sheep, goats, pigs or swine, whether or not such animal is domesticated, tamed or a pet.
- (2) GRANDFATHER CLAUSE. Any person keeping or maintaining such poultry, pigeons, fowl, animal or livestock contrary to this ordinance as of February 17, 1996, may continue to keep or maintain such poultry, pigeons, fowl, animal or livestock as a nonconforming use upon receipt of a permit from the Building Inspector in accordance with rules established by the Plan Commission as long as a public nuisance is not created in violation of the provisions of Ch. 10 of this Code. Such permit shall be issued for a term of two years to expire December 31, of odd numbered years. No permit or renewal thereof shall be issued until the premise has been inspected by the Building Inspector. (2440 02/23/16)
- (3) EXCEPTIONS. The prohibitions of this ordinance shall not apply where the animals are in the care, custody, or control of: a veterinarian for treatment; agricultural fairs; shows or projects of the 4-H Clubs; a display for judging purposes; an itinerant or transient carnival, circus or other show; public or private educational or medical institutions;

Department of Natural Resources Licensed Animal Rehabilitation Facility; licensed pet shops, as applicable; the City of Baraboo Zoo, or the Circus World Museum premises; if:

- a. Their location conforms to the provisions of the zoning ordinance of the City;
- b. All animals and animal quarters are kept in a clean and sanitary condition and so maintained as to eliminate objectionable odors;
- c. Animals are maintained in quarters so constructed as to prevent their escape.
- d. All animals in licensed pet shops remain sequestered from the general public such that direct contact between the animal and persons who are not employees of the pet shop cannot occur. (2191 04/12/2005)

29.21 ANIMALS NOT TO BE AT LARGE. (2092 09/10/02)

- (1) NOT TO BE AT LARGE. No person having in his or her possession or under his or her control any animal shall allow the same to be at large within the City. "At large" means an animal is off the premises of its owner and upon any public street or alley, sidewalk, treebank, school grounds, public park, or other public grounds or upon any private property without the permission of the owner of the property provided that a dog, cat, or other lawfully permitted animal shall not be deemed to be at large if the following provisions apply: (2092 09/10/02)
 - a. The animal is attached to a leash which is of sufficient strength to completely restrain and control the animal and the leash is securely held by and under the active control of a person of sufficient age and competency to govern and restrain the animal and to prevent it from annoying or worrying any other person or domestic animal or from trespassing on private property or trespassing on public property where such animals are forbidden. (2092 09/10/02)
 - b. The animal is properly restrained within a motor vehicle.
 - c. The animal is engaged in the act of training for show, field trial, or obedience trial purposes, in active control of its owner or his/her agent of sufficient age and competency to govern such animal at such distance, and not annoying or worrying any person or trespassing on private property or trespassing on public property where such animals are prohibited, provided that such training is on the premises of the owner or keeper of the animal or on the premises of a property that is properly zoned and approved as a training facility. (2092 09/10/02)
 - d. The animal is engaged in law enforcement activity with a law enforcement officer, or a search and rescue activity with a law enforcement officer or other handler approved by the Chief of Police.
- (2) IMPOUNDMENT OF ANIMALS AT LARGE. Animals at large shall be taken by a law enforcement officer or humane officer and impounded in the Sauk County Animal Shelter except when the Shelter is unable to provide said services, in which case the animal will be taken to the most appropriate care facility as reasonably determined by the law enforcement officer or humane officer. Impoundment authorization under this section includes the pursuit of animals upon the private property of a non-animal owner.
- (3) IMPOUNDMENT FEE. An owner reclaiming an impounded animal shall pay the impoundment fee and expenses to the Sauk County Animal Shelter and as set by the Shelter, and shall comply with the provisions of Ch. 173, Wis. Stats., prior to the release of a dog or cat.
- (4) INTERFERENCE. It shall be a violation of this ordinance to interfere with or obstruct a law enforcement officer or humane officer in the performance of their duties under this section.

29.22 ANIMAL WASTE REGULATED. (2092 09/10/02, 2527 08/27/2019)

- (1) CURBING ANIMALS. No person having in his/her possession or under his/her control any dog, cat, or other animal shall allow the same to defecate off the premises of its owner or keeper and upon any public property or upon any private property without the permission of the owner of the property. In the event the animal defecates on another's land or on any public property, the owner or person in control of the animal shall immediately remove and dispose of the feces in a sanitary manner. This section shall not be applicable to cases where a person is legally blind and is being assisted by a service animal as defined by the Americans with Disabilities Act.

- (2) **CONFINED ANIMALS.** All pens, yards, structures, or areas where animals are kept shall be maintained in a clean, sanitary, odor free, and nuisance free condition. Droppings and excrement shall be removed regularly and disposed of properly so not to attract insects or rodents, become unsightly or cause objectionable odors.

29.23 NOISY ANIMALS OR FOWL PROHIBITED. The keeping or harboring of any animal or fowl which by frequent or habitual howling, yelping, barking, crowing, or making of other unreasonably loud noises that shall greatly annoy or disturb the surrounding neighborhood or a person of ordinary sensibilities in the vicinity is prohibited.

29.24 DUTY TO REPORT ANIMAL BITE. Every person, including the owner or person harboring or keeping a dog, cat or other animal, who knows that such animal has bitten any person, shall immediately report such fact to the Police Department and shall quarantine the animal as provided for by State Statute.

29.25 UNLAWFUL TO FREE CONFINED OR RESTRAINED ANIMAL. No person shall open any door or gate of any private premises or loosen, untie or cut any leash, rope or chain for the purpose of setting any dog, cat or other animal at large, except with the permission of the owner of such animal.

29.26 CRUELTY TO ANIMALS.

- (1) **CRUELTY TO ANIMALS PROHIBITED.** Cruelty to animals is prohibited, and is defined as any action or inaction involving an animal that a reasonable person would recognize as being cruel to an animal and includes, but is not limited to:

- a. No person owning, harboring, or having custody of an animal shall fail to provide it with good and wholesome food at least once daily and provide a constant supply of potable water to sustain the animal in good health.
- b. No person shall fail to provide any animal that he/she owns, harbors, or has custody of with shelter from inclement or adverse weather or to ensure the protection and comfort of the animal. In the case of dogs and cats which are kept outdoors or in an unheated enclosure, shelter and bedding shall be provided as set forth in this section as a minimum.
- c. When sunlight is likely to cause overheating or stress to any animal, shade shall be provided by natural or artificial means to allow protection from the direct rays of the sun. Dogs and cats kept outdoors shall be provided with moisture resistant and wind resistant shelter of a size which allows the dog or cat to turn around freely and to easily sit, stand, and lie in a normal position and to keep the dog or cat clean, dry, and comfortable. Whenever the outdoor temperature falls below 40 degrees Fahrenheit, clean bedding material shall be provided in such shelters for insulation and to retain body heat of the dog or cat. Feces shall be removed as specified herein.
- d. All animals confined to a cage, kennel run, or secure enclosure of any kind, shall be provided with quarters in a clean condition and in good state of repair. Each animal shall have sufficient space to turn around freely and to easily sit, stand, and lie in a normal position. The temperature and ventilation of the quarters shall be compatible with the health of the animal. There shall be sufficient clean, dry bedding to meet the needs of each individual animal and feces shall be removed as specified in § 29.22 of this Code.
- e. Chains, ropes, or leashes shall be so placed or attached that they cannot become entangled with another animal or object, and shall be of sufficient length to allow the animal proper exercise and convenient access to food, water, and shelter. Such chains, ropes, or leashes shall be located so as not to allow such animal to trespass on public or private property belonging to others or in such a manner as to cause harm or danger to persons or other animals.
- f. No person shall fail to provide any animal that he/she owns, harbors, or has custody of with veterinary care when needed to prevent suffering.
- g. No person shall beat, kick, cruelly ill-treat, torment, overload, overwork, or otherwise abuse an animal, or use any device or chemical substance whereby pain, suffering, or death may be caused, whether belonging to himself or another, except that reasonable force may be used to drive off vicious or trespassing animals. This provision does not prohibit training techniques or husbandry practices which are acceptable under Wisconsin law.
- h. No person shall abandon or neglect any animal he/she owns, harbors, or has custody of.
- i. No person shall transport any animal in their possession in a manner which could cause injury, pain, undue stress, or death to the animal.
- j. No person shall give away any live animal, fish, reptile, or bird as a prize for or as an inducement to enter any contest, game, or other competition, or as an inducement to enter a place of amusement or offer

the same as an incentive to enter into any business agreement whereby the offer was for the purpose of attracting trade.

- k. No person shall cause, instigate, or permit any dogfight, cockfight or other combat between animals or between animals and humans.
 - l. No person shall expose any poisonous substances, whether mixed with food or not, so that the same shall be liable to be eaten by any dog or cat, provided that it shall not be unlawful for a person to expose, on his property, poisons designed for the purpose of rodent or pest elimination. This provision shall not prohibit police or Public Works personnel or licensed pest-control operators from providing rodent or pest-control services.
 - m. Any person who, as the operator of a motor vehicle, strikes a domestic animal, shall stop at once and shall attempt to report such injury or death to the animal's owner or the City Police Department.
 - n. No person may cause or allow an animal to be placed or confined in a motor vehicle under such conditions or for such a period of time, without adequate ventilation, as to endanger the health or wellbeing of such animal due to temperature, humidity, lack of food or drink, or such other conditions as may be reasonably expected to cause suffering, disability, or death.
- (2) ENFORCEMENT. Any law enforcement officer or humane officer may remove, shelter, and care for any animal found to be cruelly exposed to the weather, starved, denied adequate food or water, or otherwise treated in a cruel manner or abandoned and may deliver such animal to the Sauk County Animal Shelter to be sheltered, cared for, and given medical attention, if necessary. In all cases the owner and/or head of household shall be immediately notified and such officer or other person, having possession of the animal, shall have a lien thereon for its care, keeping, and medical attention and the expenses associated therewith. If the owner or head of household is unknown and cannot with reasonable effort be ascertained or does not within five days after notice redeem the animal by paying the expenses incurred, the animal may be treated as a stray.

29.27 WORRYING PARADE ANIMALS PROHIBITED.

- (1) CERTAIN DEVICE SALES PROHIBITED.
- a. During, and for the 12 hours immediately preceding, any public event in which circus or parade animals are scheduled to parade on the streets of the City, it shall be unlawful for any person to sell or offer to sell, outdoors on public or private property, any devices which may confuse or alarm horses, ponies or other animals such as fireworks, explosives, smoke bombs, sparklers, caps, cap guns, horns, sirens, whistles or other noise making devices; bull whips or other whips of any description; darts or bows and arrows, whether sharp or blunt tipped; any blow gun type device; or any other device which is designated or intended to be projected, catapulted, thrown, blown or propelled; except balls used for sports.
 - b. Any law enforcement officer or humane officers who observes any person who appears to be violating par. (a), above shall order such person to immediately terminate the sale or display of such prohibited devices for the duration of such public event. If such person fails to immediately comply with such order, such officer may confiscate such devices until the conclusion of such public event.
- (2) POSSESSION OR USE OF CERTAIN DEVICES.
- a. During any public event in which parade animals enumerated in Sub. (1)(a) above are scheduled to parade on the streets of the City, it shall be unlawful for anyone to have in his possession or to use, along the route of such parade while such parade is in progress, any of the devices enumerated in Sub. (1)(a), above.
 - b. Any law enforcement officer or humane officer observing any person who appears to be violating par. (a), above may confiscate such devices until the conclusion of such public event.

29.28 ANIMALS IN PARKS.

- (1) PAT LISTON DOG PARK. See § 19.12 of this Code.
- (2) PETS IN PARKS. See § 19.03(8) of this Code.

- (3) CONDUCT IN ZOO REGULATED. See § 19.05 of this Code.
2. That the City Attorney be instructed and authorized by the Council to make the following changes to the Baraboo Municipal Code:
- To update the Municipal Code to include the new Chapter,
 - To make the corresponding updates to §25.10, “Bond Schedule for Ordinance Violations,”
 - To change all of the ordinances moved in their entirety to the proposed new Chapter to “Reserved,” for future Code use, with the exception of §§ 12.08A and 12.13(M) which are to be removed in their entirety, and
 - To update all cross-references located throughout the Code.

This ordinance shall take effect upon passage and publication as provided by law.

Moved by Petty, seconded by Kolb and carried unanimously to approve the 1st reading of **Ordinance No. 2557** amending §1.30, “Baraboo District Ambulance Commission,” of the Baraboo Municipal Code by combining and consolidating Ch. 28, “Baraboo District Ambulance Commission,” into that Section.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. That the following change is made to § 1.30, “Baraboo District Ambulance Commission,” of the Baraboo Municipal Code.

1.30 BARABOO DISTRICT AMBULANCE COMMISSION.

- MEMBERSHIP.** The Baraboo District Ambulance Commission shall consist of seven (7) voting members and one (1) non-voting member. Four members shall be appointed by the Mayor of the City of Baraboo, subject to confirmation by the Common Council. Three members shall be appointed by the other participating municipalities. The nonvoting member shall be appointed by St. Clare Hospital, or its designee. (1653 09/92)
 - POWERS AND DUTIES.** The Commission shall have the powers and duties set forth in the by-laws for the Baraboo District Ambulance Commission, as amended by the Commission from time-to-time, which are incorporated into this ordinance and on file with the City Clerk. (1653 09/92)
2. That the following change is made to Ch. 28, “Baraboo District Ambulance Commission,” of the Baraboo Municipal Code.

Chapter 28, Reserved. [This chapter previously contained the by-laws for the Baraboo District Ambulance Commissions, which have been incorporated into §1.30 of this Code]

This ordinance shall take effect upon passage and publication as provided by law.

Moved by Wedekind, seconded by Kent and carried unanimously to approve the 1st reading of **Ordinance No. 2558** approving General Development Plan for Collaborative Properties, LLC as a Planned Unit Development (PUD) to construct a 2,764 sq. ft. single-story commercial office building with a 10-foot rear yard setback in a B-3 zoning district on the property located at 908 8th Street.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section 17.18(4)(d), Code of Ordinances, is amended as follows:

17.18 ESTABLISHMENT OF DISTRICTS AND INCORPORATION OF ZONING DISTRICT MAP

(4) DISTRICT BOUNDARIES AND MAP AMENDMENTS.

(d) Planned Unit Developments. The following Planned Unit Developments are approved and incorporated into the zoning map: 2020-03.

2. The attached General Development Plan / Specific Implementation Plan is approved as Planned Unit Development 2020-02.

This Ordinance shall take effect upon passage and publication as provided by law.

COMMITTEE OF THE WHOLE

Moved by Kolb, seconded by Plautz, to enter Committee of the Whole to discuss the City's 2021 Goals and Project Guidelines – 8 ayes.

Mayor Palm explained that the responses received from Alderpersons regarding the goals for 2021 have been itemized and grouped into subcategories. Alderpersons will be asked to vote on their top goals in each subcategory. This will narrow the list to what the major priorities for 2021 and beyond are.

Moved by Kolb, seconded by Petty, to rise and report from Committee of the Whole and return to regular session – 8 ayes.

ADMINISTRATOR AND COUNCIL COMMENTS

Adm. Geick noted that residents will probably notice signs going up on City Buildings encouraging people to wear masks. The City is looking at policies we may have to put into place to deal with COVID-19.

REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:

- **Reports:** Baraboo transit Service 1st Qtr. Financial Statements
- June 2020 – Building Inspection, Airport

- **Minutes from the Following Meetings:**

Call to Order –Ald. Petty called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Kent to approve the minutes of May 26, 2020 and carried unanimously. Moved by Sloan, seconded by Kent to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan, seconded by Kent to recommend to Council for approval of the accounts payable for **\$623,009.53**. Motion carried unanimously.
- b) **Swimming Pool** – M. Hardy advised the Committee that the Parks Commission reaffirmed their decision to keep the pool closed for this summer. According to Finance Director C. Haggard, the pool would have about \$30,000 available because the pool is not opening. The Parks Commission is requesting to use these funds to address some capital improvements. Ald. Kent questioned how they would prioritize the use of this money. M. Hardy explained that the Parks Commission will review the improvements list from the Pool Feasibility Study. Obviously the funding will not cover the complaint of accessibility into the main pool; however, one of the other big complaints is the locker rooms and there are a number of issues with the locker rooms including the flooring, pooling of the shower water, no ventilation, etc. that could be looked at with these available funds. Another thing they might look at is expanding the deck. Due to our limited deck space, it did not allow for social distancing. Ald. Kent questioned if painting the pool will still be considered. M. Hardy noted that this is still on the list for the Commission to review and with the pool closed, this would allow for ample time for the paint to dry. The only downside to this is that citizens are expecting more repairs to the pool, not maintenance. Ald. Kent feels it would be more fiscally responsible to use this extra money for the painting this year and not have to budget for this next year. Other improvements can be done over the winter months and not interfere with the opening of the pool. Moved by Sloan, seconded by Kent to recommend to Council for approval. Motion carried unanimously.
- c) **Patek Hospitality Hotel Study** – P. Cannon explained that the City has been approached by two different Midwest chain hotels to look at Baraboo for a potential site for a new hotel. The Hotel Study is something that will be required. P. Cannon confirms that the City will own the study and therefore both hotels would use the same study. Moved by Sloan, seconded by Kent to recommend to Council for approval. Motion carried unanimously.
- d) **Council In-Person Meetings** – Adm. Downing noted that the Council voted to continue virtual meetings for 60 days. The City feels they have a good handle on being able to manage in person meetings and is requesting this be rescinded effective June 10, 2020. Moved by Sloan, seconded by Kent to recommend to Council for approval. Motion carried unanimously.

Information Items – None.

Adjournment – Moved by Sloan, seconded by Kent and carried to adjourn at 6:35pm.

- **Copies of these meeting minutes are on file in the Clerk's office:** None.
- **Petitions & Correspondence Being Referred:** Provided as information only, letters from:
 - LSC Communications
 - Spectra Food Services & Hospitality
 - Citizen

ADJOURNMENT

Moved by Ellington, seconded by Wedekind, and carried on voice vote, that the meeting adjourn at 8:12pm.

Brenda Zeman, City Clerk